

Division of Information Security
Cyber Security Awareness Training Program

As you may be aware, the Division of Information Security awarded a contract to the Security Awareness Company to develop and assist in the implementation of a Cyber Security Awareness Training Program for state agencies throughout South Carolina. This training program will provide state employees with a series of educational and entertaining courses over the next year. These interactive, web-based classes will cover a wide variety of essential security content and are designed to help equip state employees with the most effective tools possible for recognizing cybersecurity concerns and preventing cyber related incidents.

As the security training coordinator designated for the Commission, I will serve as the liaison between our agency and the Division of Information Security and will be responsible for providing any related information regarding the training.

The first course offering SA101 – Introduction is now available. This course, designed for non-technical users, will provide a brief high-level overview of security basics as well as some of the approaches used to help promote the use of sound cyber security practices.

Please follow the instructions below to register for the Cyber Security Awareness Training Program and begin the Introduction Course:

1. Visit the training website at <https://sc.thesacschools.com/>
2. Click on the “Log In” tab located at the far right side of the page
3. Click “Create new account”
4. Create a unique username and password
5. Provide the requested user details
6. An email confirmation will be sent to you
7. To confirm your new account, click on the link provided in the email
8. Scroll down to “Available Courses” and select the State of SC SA101 course link
9. Click “Introduction Course”
10. Click “Enter”
11. Sit back and enjoy the training
12. Take the quiz at the end of the course
13. Print your results or click “Finish”
14. Click “Exit,” then “Exit Now” to return to the system’s homepage
15. To print your certificate, click “Exit Activity,” then select the “Certificate” link

For your convenience, a [FAQ](#) document and [employee guide](#) which details the registration process and course navigation options has been attached to this email.

If you have any technical issues or questions about the recommended browsers listed in the attached document, please contact the Help Desk by phone at (803) 896-0001, option 4, or email at ciohelpdesk@cio.sc.gov.

Thank you for your participation and commitment to helping raise cyber security awareness in the state of South Carolina.

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April 15, 2014